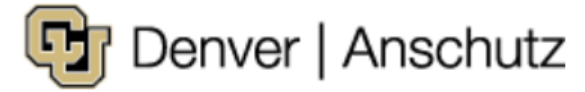


# Login to UCDAccess

- <https://login.ucdenver.edu/signin.html>
  - » You can Google search UCDAccess Student Portal



## Web login

Please sign in with your university credentials.

Username or email

Password


Sign In

Forgot your username?

Forgot your password?

Need help?

# Complete Duo Mobile Authentication

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[What is this?](#) 

[Add a new device](#)


[My Settings & Devices](#)

[Need help?](#)


Secured by Duo

Device:


Choose an authentication method

 Duo Push RECOMMENDED

Send Me a Push

 Call Me

Call Me

 Passcode

Enter a Passcode

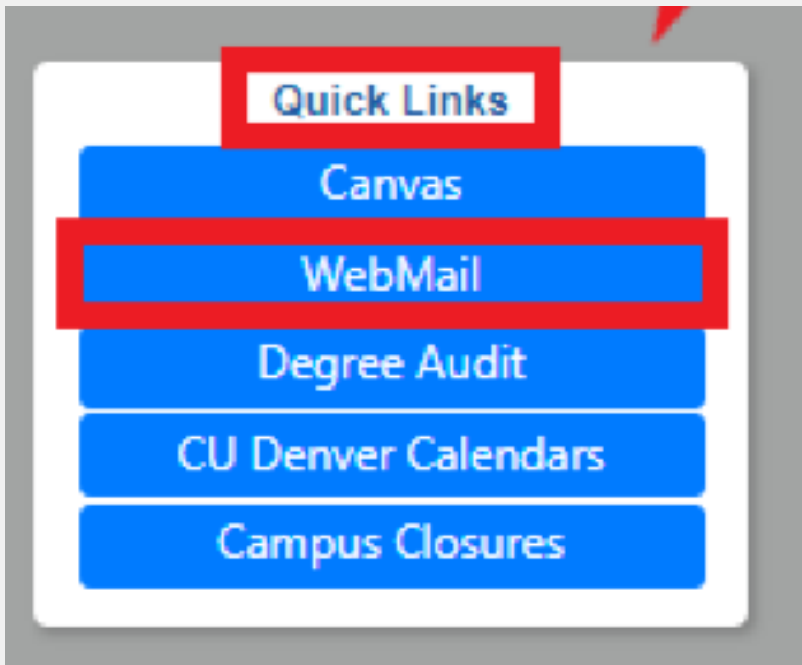
Remember me for 8 hours

1. Click the box that reads “Remember me for 8 hours”

2. Select how you want to authenticate (Push, Call, or Passcode)



# In UCDAccess click on WebMail



## Student

**View and Pay Your Bill**  
\$0  
[View/Pay My Bill](#)

**Make an Appointment**

**Student Schedule**  
Fall 2023    
No data for this term

**Quick Links**  
Canvas  
WebMail  
Degree Audit  
CU Denver Calendars  
Campus Closures

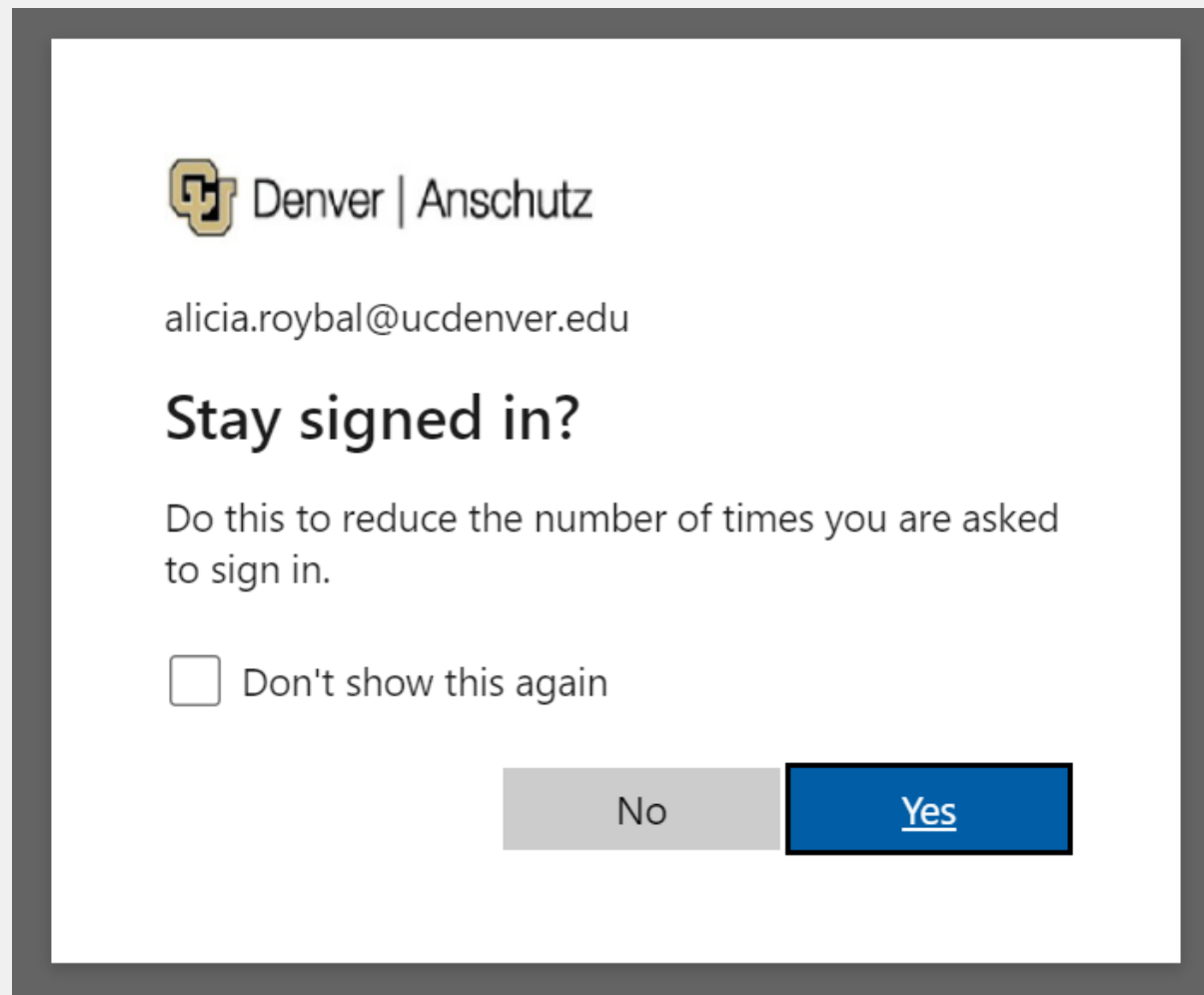
**Student Resources**  
CU Denver Handshake  
ALEKS Math Placement  
LinkedIn Learning  
Start Skillsoft


**Apply for Scholarships**

**CU Resources**

The main screenshot shows the UCDAccess Student dashboard. At the top is a banner for NISTS National Transfer Student Week. Below the banner are four main sections: 'View and Pay Your Bill' (showing \$0), 'Make an Appointment', 'Student Schedule' (for Fall 2023), and a 'Quick Links' menu. The 'Quick Links' menu is highlighted with a red box, and a large red arrow points from the 'WebMail' link in this menu to the 'WebMail' link in the 'Quick Links' menu at the bottom of the page. Other sections include 'Student Resources' and 'Apply for Scholarships'.

# The first time you login to your webmail



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alicia.roybal@ucdenver.edu

**Stay signed in?**

Do this to reduce the number of times you are asked to sign in.

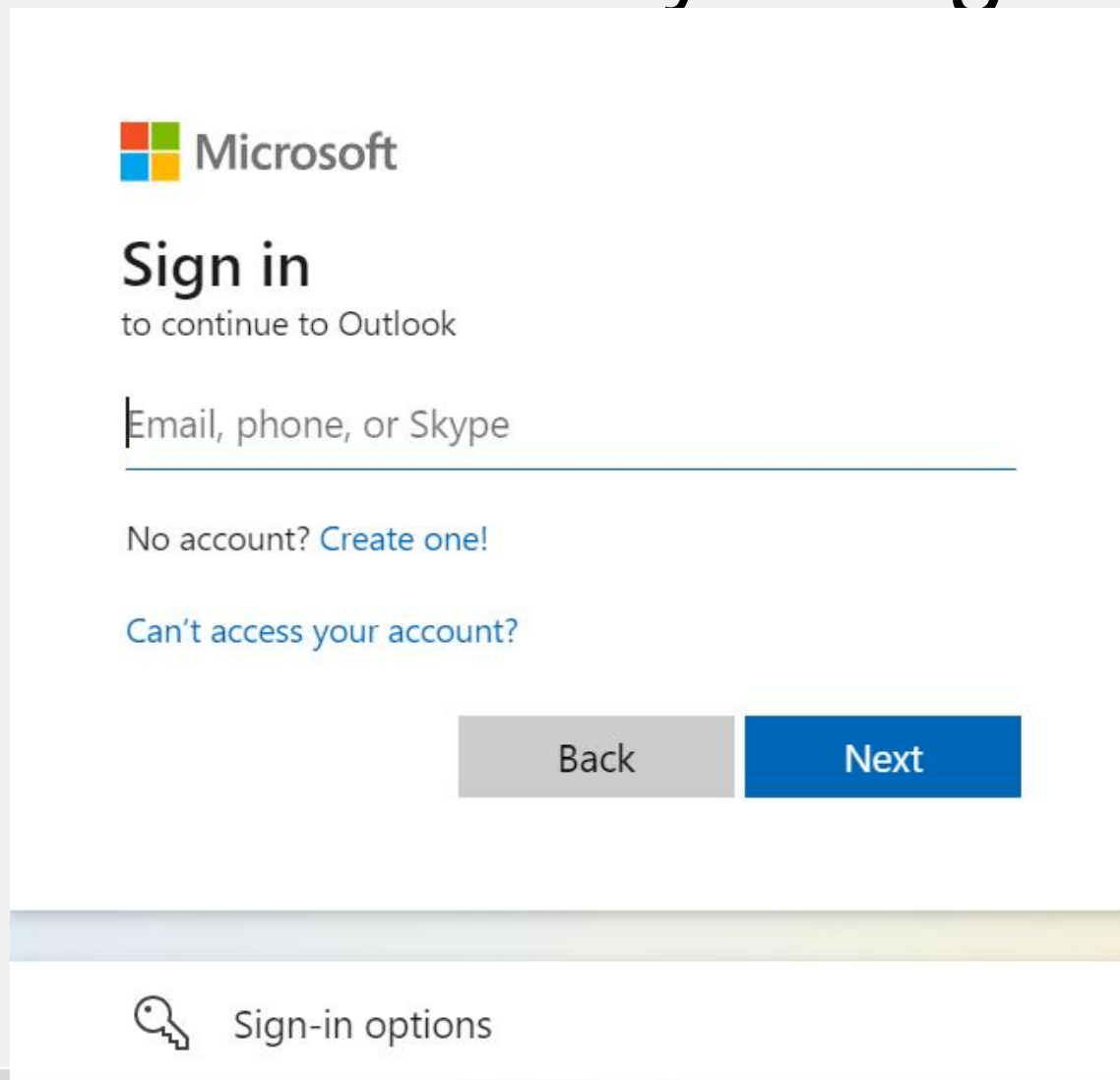
Don't show this again

No **Yes**

It will ask you if you want to 'Stay signed in?'

Select yes, if you want to limit the number of times you have to login.

# The first time you login to your webmail cont.



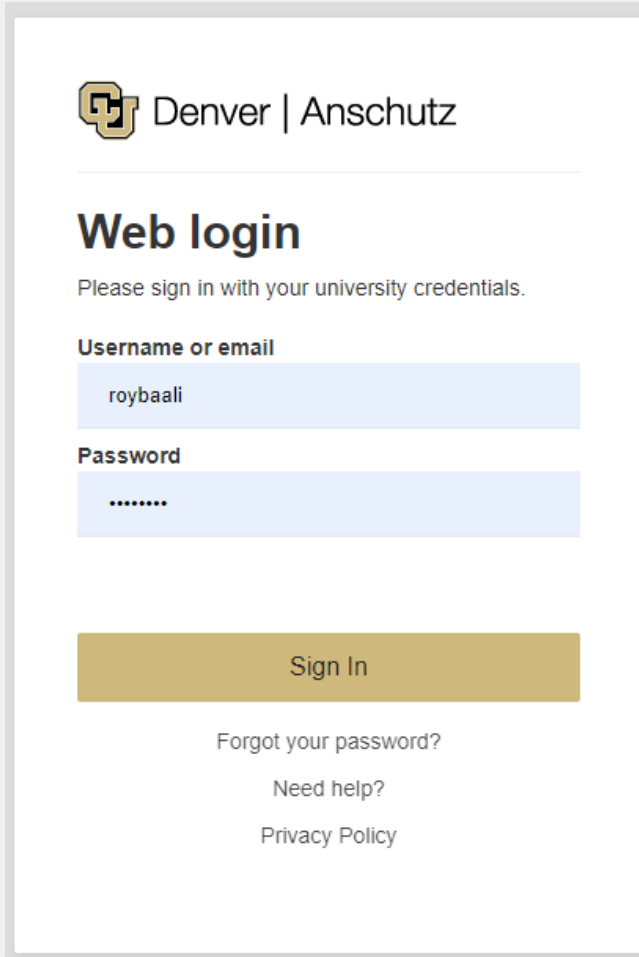
The screenshot shows the Microsoft sign-in interface. At the top left is the Microsoft logo. Below it, the text "Sign in" is displayed in a large font, followed by "to continue to Outlook" in a smaller font. A text input field is present with the placeholder text "Email, phone, or Skype". Below the input field, there are two links: "No account? Create one!" and "Can't access your account?". At the bottom of the main content area, there are two buttons: a grey "Back" button and a blue "Next" button. At the very bottom of the page, there is a "Sign-in options" link with a key icon.

**Enter your CU Denver email in the text box.**

- If you do not know your CU Denver email go to [myaccount.ucdenver.edu](https://myaccount.ucdenver.edu)



## Login using your university credentials



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### Web login

Please sign in with your university credentials.

**Username or email**  
roybaali

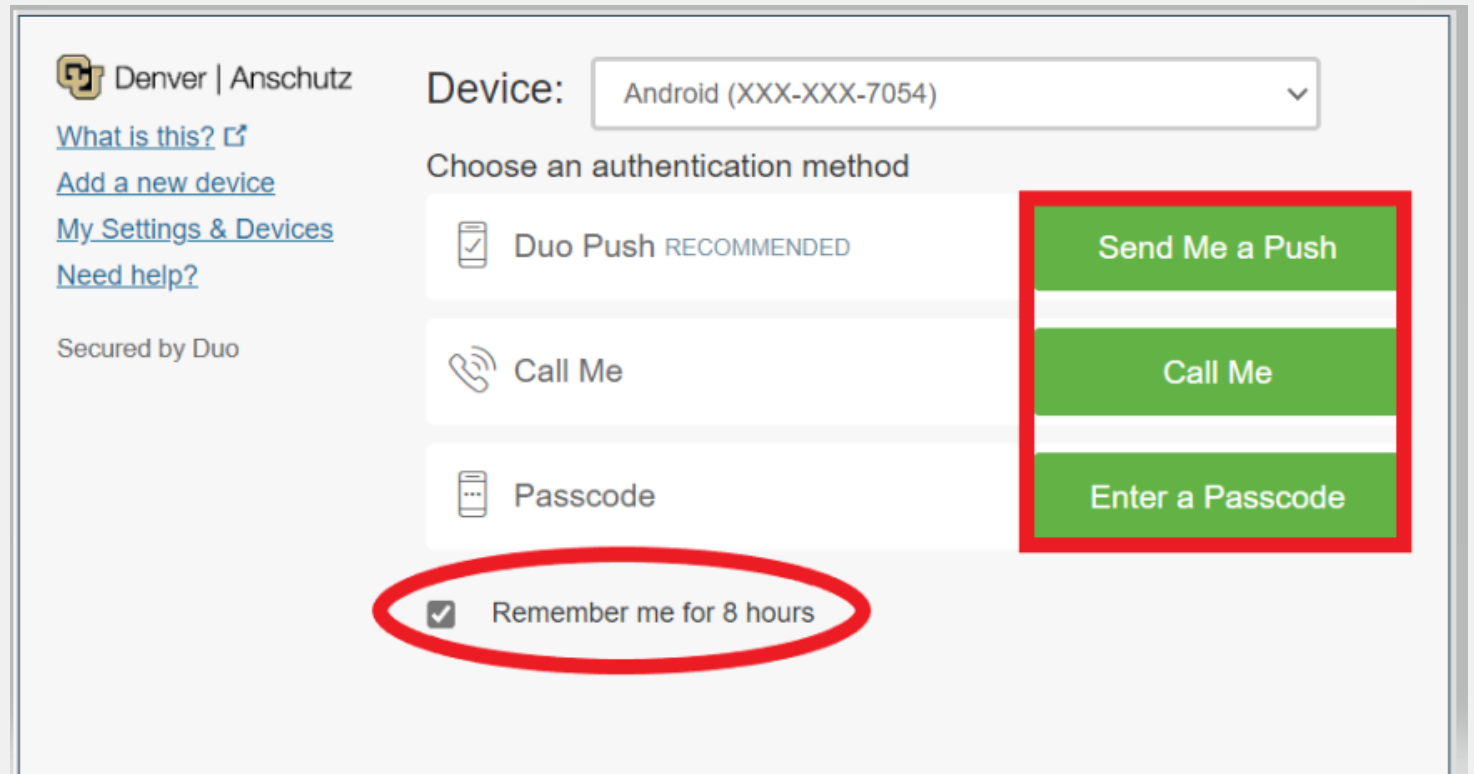
**Password**  
.....

**Sign In**

[Forgot your password?](#)  
[Need help?](#)  
[Privacy Policy](#)

## Complete Duo Mobile Authentication

- Click the box that reads “Remember me for 8 hours”
- Select how you want to authenticate (Push, Call, or Passcode)



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Device: Android (XXX-XXX-7054)

[What is this?](#) [Add a new device](#)  
[My Settings & Devices](#)  
[Need help?](#)

Secured by Duo

Choose an authentication method

- Duo Push RECOMMENDED
- Call Me
- Passcode
- Remember me for 8 hours

Send Me a Push

Call Me

Enter a Passcode

# Congrats, you are now in your CU Denver email!

The screenshot shows the Outlook web interface. At the top, there is a navigation bar with 'Outlook', a search bar, and icons for Teams call, calendar, and settings. Below this is a ribbon with 'Home', 'View', and 'Help' tabs. A yellow banner message reads: 'Your browser supports setting Outlook on the Web as the default email ... Try it now Ask again later Don't show again'. The left sidebar shows a 'Favorites' section and a 'Folders' section with 'Inbox' selected, containing 5567 items. The main area displays an 'Inbox' list with the following items:

Sender	Subject	Time
JR		1:20 PM
C		12:53 PM
Metropolis Booking (MB)	Magic, Mystery... AMAZEMENT for your ...	12:39 PM
[Profile Picture]		12:38 PM
[Profile Picture]	April 2023 Association Updates & Events	12:23 PM
PC		12:22 PM
HL		12:05 PM (2)
noda@ymem.vendor.umn.edu (N)	Playfair: The Ultimate Icebreaker	12:02 PM

Below the inbox list, there is a message that says 'Select an item to read' and 'Nothing is selected' with an icon of two envelopes.

# If your previous school or institution used Outlook

- You might get your previous schools Outlook
- If this happens that is okay. Let the system take you to that non-CU inbox,
  1. In the top right corner click on your initials.
  2. Select 'Sign in with a different account.'
  3. Then it should allow you to follow the instructions above.

See next slide for example...





# How to access CU Email when previous school used Outlook:

